

Volunteer Role Description

Role Title	Enter and View Authorised Representative
Location	Central Hall, Alice Street, Keighley BD21 3JD
Purpose of Role	To enter and view premises which provide health and adult social care services within the Bradford and Airedale district.
Main Duties	<ul style="list-style-type: none"> • Carry out any necessary basic background reading and other preparation before and after the visits • Observe the service delivery of health and social care services • Collect information and views from people using the services, their carers and members of staff • Make recommendations for improvement of services using their own assessment and judgements regarding the quality of care and services
Qualities required:	<ul style="list-style-type: none"> • Some knowledge of health and social care services • Ability to remain objective, to listen and to respect others' opinions • Ability to be considerate and sensitive • Able and willing to work as part of a team • Ability to put aside personal views in order to represent the views and needs of others, especially those who are vulnerable • Able to understand, respect and work with people from all backgrounds and cultures • Ability to use word processing and the internet and email communication • Reliable and punctual • Able and willing to seek and receive support and guidance • Willing to undertake training • Able to attend regular volunteer briefings
Support provided by Healthwatch Bradford and District:	<ul style="list-style-type: none"> • Supervised by Development Workers • Specialised Enter and View training • Training about Healthwatch and key health and social care issues in the Bradford district • Ongoing training, support and supervision
Time Commitment	Varied, depending on your capacity, but a minimum of 4 hours a month.

Expenses

Travel expenses will be reimbursed

**Benefits of
volunteering with
Healthwatch Bradford
and District:**

- Become more involved with your community
- Meet new people and make friends
- Become part of a team
- Enhance career prospects
- Gain skills and experience
- Feel needed and valued
- Increase self-esteem and self-confidence

Contact:

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